

# THE BROOK HILL SCHOOL

## STATEMENT OF BELIEFS

1. We believe there is one, and only one, living and true God. He reveals Himself to us as Father, Son, and Holy Spirit. We owe to God our highest love, reverence, and obedience.
2. We believe the Holy Bible is the divinely inspired record of God's revelation of Himself to man. It contains absolute truth and is the perfect standard by which all knowledge and conduct should be measured.
3. We believe salvation is offered freely to all who accept Jesus Christ as their personal Lord and Savior. Salvation cannot be earned; rather, it is a gift of grace. It is given to all who repent of their sins, place their faith in Jesus, and surrender to Him as Lord.
4. We believe the fear of the Lord is the beginning of wisdom. In Christian education, there should be a proper balance between academic freedom and academic responsibility.

Have you read and agree with the Statement of Beliefs of The Brook Hill School? \_\_\_\_\_

(If there are areas of disagreement with our beliefs, state which areas and explain you position, using a separate sheet.)

Are there any areas of beliefs on which you have not formed an opinion? \_\_\_\_\_ If so, which ones?

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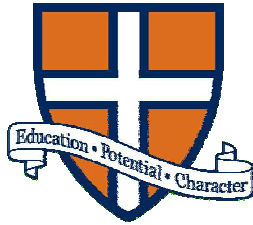
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### Release of Liability

I give The Brook Hill School permission to make a thorough investigation of my entire work history and to verify all data given in my application for employment, related papers, and oral interviews. I release from liability any person giving or receiving any person giving or receiving any such information. I understand that falsification of data so given or other derogatory information discovered as a result of this investigation, may prevent my being hired, or if hired, may subject me to immediate dismissal.

\_\_\_\_\_  
Applicant's signature



# THE BROOK HILL SCHOOL

P.O. Box 668 • Bullard, Texas 75757

Phone: (903) 894-5000 Fax: (903) 894-5000

## APPLICATION FOR EMPLOYMENT

We are an Equal Opportunity Employer

*(No Discrimination on the basis of age, race, color, religion, sex, national origin, disability, or veteran status)*

### PERSONAL INFORMATION

NAME \_\_\_\_\_ Social Security# \_\_\_\_\_  
Last First MI

PRESENT ADDRESS: \_\_\_\_\_  
Street City State Zip Code

PERMANENT ADDRESS: \_\_\_\_\_  
Street City State Zip Code

TELEPHONE NUMBER: \_\_\_\_\_ Are you 18 years or older?  Yes  No

**YOU ARE SUBJECT TO MEDICAL & DRUG TESTING AT ANY TIME**

### DESIRED EMPLOYMENT

POSITION DESIRED \_\_\_\_\_ DATE CAN YOU START \_\_\_\_\_

ARE YOU EMPLOYED NOW?  Yes  No IF SO, MAY WE CONTACT YOUR EMPLOYER?  Yes  No

**ON A SEPARATE PAGE, PLEASE EXPLAIN HOW YOU CAN CONTRIBUTE TO THE BROOK HILL SCHOOL THROUGH THE POSITION YOU DESIRE.**

### EDUCATION

School Level	Name & Location of School	No. Yrs. Attended	Did You Graduate?	Subjects Studied
High School				
College				
Trade, Business, Or Correspondence				

<b>FORMER EMPLOYERS</b> (List below your last four employers, starting with the last one first.)				
Date: Month & Year	Address/Phone Number	Salary	Position Held	Reason for leaving
From            To				
From            To				
From            To				
From            To				

<b>REFERENCES:</b> (Names of three persons not related to you, whom you have known for at least one year.)		
Name	Address	Phone Number

- I am familiar with the mental and physical requirements of the job for which I am applying.
- I certify I am able to perform tasks required (with/without accommodation) in the job for which I am applying.
- I request the following accommodation to explain, demonstrate, or continue the employment application process.

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified or misleading statements or material omission of facts on this application shall be grounds for immediate dismissal.

I understand that any job offer may be conditional upon information obtained after the offer is made. I understand that employment with this company is "AT WILL", which means that (if hired) my employment is for no definite period and may, regardless of the date of payment of my wages and/or salary, be terminated at any time without any prior notice, and with or without explanation or reason. Wages will cease immediately upon termination of employment. I will not rely on any oral or written statements to the contrary unless IN WRITING and signed by an authorized official of the school. Any legal action I may bring against the company regarding terms and conditions of employment must be initiated and maintained in the court of jurisdiction nearest the home office of the school.

**APPLICANT'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

INTERVIEW BY:  
NOTES:

DATE:

HIRED  YES  NO

REPORT TO:

DATE TO REPORT:

APPROVED BY:

This application will remain active for 45 days. If you desire continued consideration for employment, you may reapply after that time.



# THE BROOK HILL SCHOOL

## Comprehensive Background Investigation for Employment Purposes

NAME: \_\_\_\_\_  
Last Name First Name Middle Name

OTHER NAMES: \_\_\_\_\_ NAME ON LICENSE: \_\_\_\_\_  
(aliases, nicknames, maiden, etc.)

SSN: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

DRIVER'S LICENSE #: \_\_\_\_\_ STATE: \_\_\_\_\_ EXPIRES: \_\_\_\_/\_\_\_\_/\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF A CRIME (ANY crime, misdemeanor and/or felony)? YES NO

If YES, please explain: \_\_\_\_\_

### PREVIOUS HOME ADDRESSES FOR THE LAST 7 YEARS, BEGINNING WITH CURRENT ADDRESS

_____ / _____ / _____ / _____ / _____ - _____
Street Address / City / State & Zip / County / From To
_____ / _____ / _____ / _____ / _____ - _____
Street Address / City / State & Zip / County / From To
_____ / _____ / _____ / _____ / _____ - _____
Street Address / City / State & Zip / County / From To
_____ / _____ / _____ / _____ / _____ - _____
Street Address / City / State & Zip / County / From To
_____ / _____ / _____ / _____ / _____ - _____
Street Address / City / State & Zip / County / From To

In connection with my application for employment, I understand that an investigative consumer report will be requested by **Integrity Staffing Solutions, Inc.** that will include information (at a minimum) as to my criminal record, sex offender status, SSN authenticity, driver's license authenticity, address history, and work references (e.g., character, work habits, performance, and experience, along with dates, title, duties, and reasons for termination of past employment). I understand that as directed by policy and consistent with the job described, additional information from public and private sources about my motor vehicle driving records, civil court records, education, credentials, and credit may be reviewed. According to the Fair Credit Reporting Act, I am entitled to know if employment is denied because of credit information obtained by my prospective employer from a consumer-reporting agency. If so, I will be notified and given the name and address of the agency or source that provided the information. I acknowledge that a facsimile (FAX) or photographic copy of this form shall be as valid as the original. I hereby authorize, without reservation, any law enforcement agency, institution, information service bureau, school, employer, or reference contacted by Integrity Staffing Solutions, Inc., or its agent, to furnish the information described above. I hereby release Integrity Staffing Solutions, Inc., and their agents and all persons, agencies, and entities providing information or reports about me from any and all liabilities arising out of the request for or release of the above mentioned information or reports. The Age Discrimination in Employment Act of 1987 prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. Date of birth information is for consumer reports purposes only. I pledge that the data supplied above is true and accurate.

\_\_\_\_\_

**Signature of Applicant** **Date**